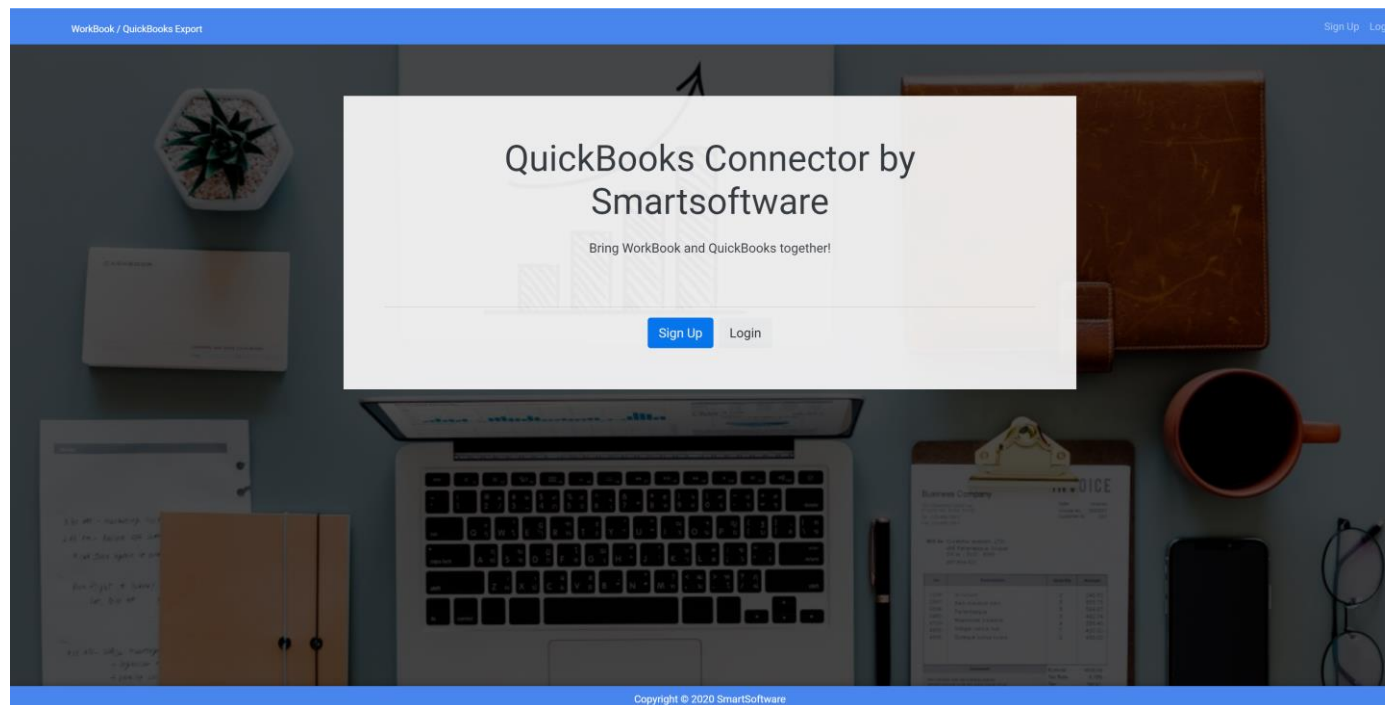


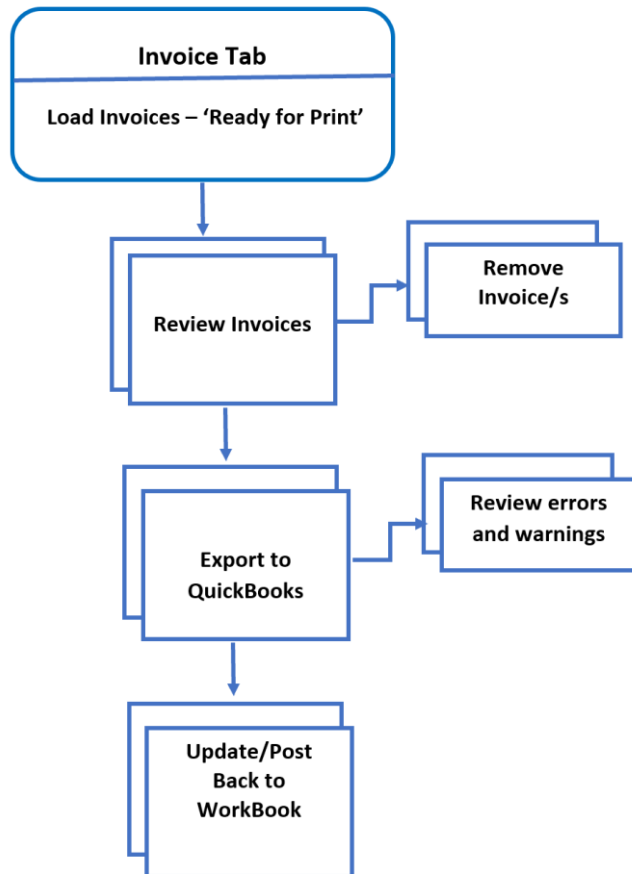
# WorkBook to QuickBooks Connector

Developed by [smartsoftware](#), a Deltek partner, the WorkBook to QuickBooks Connector is an online web application that securely connect your WorkBook system to QuickBooks and manage:

- Sales Invoices
- Purchase Orders
- Creditor Invoices
- Expenses
- Receipt notification
- Contacts sync coming Q1 2024



# Export Workflow Example



Invoices and Credit Notes in WorkBook that have a system status of **'Ready to Print'** are eligible for the export. In the web application, these will appear on the "ready to export" screen:

- **Review invoices, items removed from the list will not be considered for processing.**
- **Export to QuickBooks, in either draft or approved, draft status will allow final approval to occur in QuickBooks. QuickBooks will report any errors or warnings.**
- **Update WorkBook. This will change all invoices from 'Ready to Print' to 'Finalized' in WorkBook.**

Processed invoices will not appear in the web application again unless their status is manually updated in WorkBook.

# Invoice Capture – View in Connector

WorkBook / QuickBooks Export ✔ Logout

1 invoices ready for export

Export to QuickBooks Export invoices to QuickBooks
Update in WorkBook Update invoice status in WorkBook

Invoice #: IN4486 ✕ Delete invoice from the list

Client	Job	Total (AUD)	Issued	Due
Shell	Id: 4513, Job: QuickBooks Test Job	\$8140	10/07/2023	20/07/2023

**Line Items**

Description	Qty	Unit \$	Tax \$	Activity Code	Activity Name
Design	1	\$3000	\$300	100	Account Director
Development	1	\$2000	\$200	120	Creative Development
Testing	1	\$900	\$90	122	Developer
Delivery	1	\$1500	\$150	110	Art Director



# Invoice Capture – View in QuickBooks

**Invoice #IN4486** ? Help

Customer: Shell Customer email:  Cc/Bcc

Send later

**BALANCE DUE**  
**\$7,992.00**  
[Receive payment](#)

Invoice no.:

**Billing address:** Shell, 999 Kings Rd, Sydney NSW 2000, Australia

**Terms:**  **Invoice date:** 07/10/2023 **Due date:** 07/20/2023

Create recurring invoice

**Shipping to:** Shell, 999 Kings Rd, Sydney NSW 2000, Australia

**Ship via:**  **Shipping date:**  **Tracking no.:**

**Crew #:**

[Reminders](#) [Edit](#)  
1 reminder(s) on

**Tags:**  [Manage tags](#)

#	PRODUCT/SERVICE	SKU	DESCRIPTION	QTY	RATE	AMOUNT	TAX
1	Agency Fee:Account Director		Design	1	3,000	3,000.00	✓
2	Creative Development		Development	1	2,000	2,000.00	✓
3	Developer		Testing	1	900	900.00	✓
4	Art Director		Delivery	1	1,500	1,500.00	✓

[Add lines](#) [Clear all lines](#) [Add subtotal](#)

**Message on invoice**

**Message on statement**

<b>Subtotal</b>	<b>\$7,400.00</b>
Discount percent	<input type="text"/>
Taxable subtotal	<b>\$7,400.00</b>
Need help with sales tax? <a href="#">Learn more</a>	
California	8%
Shipping	<input type="text"/>
<b>Total</b>	<b>\$7,992.00</b>
Deposit	<input type="text"/>



**For further information about the features, pricing, and any other relevant details  
contact [smartsoftware](#)**